

Safeguarding and Welfare Requirement: Health

Providers must ensure there are suitable hygienic changing facilities for changing any children who are in nappies.

6.4 Nappy changing and toileting

Policy statement

No child is excluded from participating in Butterfly Preschool who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

Procedures

.Nappy Changing

- Our key persons undertake changing children in their key groups; back up key persons change them if the key person is absent.
- Children nappies are changed as and when deemed necessary.
- Our changing area is a safe area to lay children and no bright lights shining down in their eyes. There are mobiles and other objects of interest to take the child's attention.
- Each child brings their own, nappies, wipes etc and keyworkers make sure all this to hand at changing times
- Staff put on gloves and aprons (if needed) before changing starts and the areas are prepared. Paper towel is put down on the changing mat freshly for each child.
- : All our staff are familiar with our hygiene procedures and carry these out when changing nappies.
- Our staff never turn their back on a child or leave them unattended whilst they are on the changing mat.
- We are always gentle when changing nappies and appropriate conversation is made.
- In addition, we ensure that nappy changing is relaxed and a time to promote independence in young children.
- We dispose of nappies and pull ups hygienically. Soiled nappies are bagged and put in the nappy bin. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are rinsed and bagged for parents to take home.
- We have a 'duty of care' towards children's personal needs. If children are left in wet or soiled nappies/pull ups in the setting this may constitute neglect and will be a disciplinary matter.

Toileting

Butterfly preschool and bumbles OOS ensure children are able to use the toilet in a hygienic manner with minimum fuss and distress to the children

Procedure.

- Children are supervised and helped as and when needed in the toilet area.
- The children are encouraged to pull down their trousers, pants etc themselves.
- They are encouraged to wipe themselves and pull up their clothing
- They are asked to flush the toilet and wash their hands.
- Signs and pictures are up in the bathroom to encourage and remind children of good hygiene.
- Children are not allowed to play in the toilet area.

If children wet or soil themselves.

- Staff will change them with minimal fuss and upset for the child.
- The nappy changing area will be used for this
- They will use the child's own supplies if provided. If not preschools will be used.

For school age children the same procedure applies but where possible the child is encouraged to clean themselves and sort themselves by themselves.

Staff will follow the nappy changing procedure when changing a child.

If any girls attending Bumbles OOS have started their period, they will be allowed to use the staff toilets on the occasions they need to. If any girl requires any sanitary towels etc, a member of staff will be able to supply this.

This policy was adopted by Butterfly Preschool and Bumbles *(name of provider)*
OOSC

On _____ *(date)*

Date to be reviewed _____ *(date)*

Signed on behalf staff _____

Name of signatory _____

Signed by director _____